



## Hair & Makeup by Tanya

# 2020 WEDDING CONTRACT SERVICES

Brides Name: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Hair & Makeup Location: \_\_\_\_\_

Start Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Wedding Planner: \_\_\_\_\_

Photographer: \_\_\_\_\_

## SERVICES

Bridal Hair & Makeup: \_\_\_\_\_

Bridesmaids Hair & Makeup #: \_\_\_\_\_

Hair Only #: \_\_\_\_\_

Makeup Only #: \_\_\_\_\_

Flower Girls #: \_\_\_\_\_

On-Location touch-ups: \_\_\_\_\_

Airbrush Tanning: \_\_\_\_\_

Bridal Makeup touch-up Kit: \_\_\_\_\_

Hello soon to be Mrs., This is your time to shine! Please read through this page completely before booking Hair & Makeup by Tanya so we can answer some basic questions for you.

At the time of consultation, your hair & makeup styling will be decided upon & you will leave knowing how makeup & hair will look on the wedding day. Detailed notes on the hairstyle and how it is accomplished as well as the makeup application (which colors are used & any specifications) will be documented & photos were taken.

Hair & Makeup by Tanya travels on location for your convenience or The Bridal Suite is also available for use for you and the wedding party.

### **FALSE EYELASHES**

False eyelashes may be added to any makeup application service for a fee of \$25. Lashes will be supplied by the artist and take approximately 8-10 minutes to be applied correctly. If the client wishes to supply the lashes of her choice the charge will be reduced to \$15 for lash application.

### **HAIR EXTENSIONS**

Clip-In Hair Extensions can be provided if requested early on so we can match your hair color. These will be yours to keep. Price depends on length, thickness and desired look wanted. If you provide your own extensions and will need them professional put in we can do that for and additional \$25.

### **LATE ARRIVALS**

If the wedding party pr person(s) getting services are more than 30 minutes late the client will be charged an additional \$30 late fee for each guest serviced. Tardiness results in scheduling and service conflicts for you and other clients following your appointment(s).

If a wedding party is late for the scheduled service appointment time(s) and notifies us of a new arrival time, stylist may or may not be able to accommodate the new arrival time.

**DIRECTIONS, LOCATION & TIME booked** -- please provide the correct address/room number, map or detailed instructions to your location.

Hair & Makeup by Tanya will cover all valet or parking charges once wedding is booked. We ask that you kindly inform the front desk or valet that your hair/makeup artists will be arriving & to assist in getting us to you promptly.

**TRAVEL FEES:** A travel fee of \$25 is charged once per party/per team member needed for Jackson city limits. If your time restraints or number of people needing service requires more than one artist, additional fee of \$100 per hour/ per artist needed will be charged. Travel fees & valet or parking fees will be included. If Travel is out of city limits it's \$1.00 per mile round trip per artist needed. Inquire for more details

### **BRIDES - PLEASE GO OVER THIS INFORMATION WITH YOUR ATTENDANTS!**

Services cannot be guaranteed if the wedding party (all participants) are not at the agreed location at the agreed time. Tanya Crocker will allow 30 minutes to set up and begin.

An additional hourly charge will be added if members of the party are not at the agreed location. If you wish to have touch ups pre-ceremony or postceremony please state that on your returned contract

Should any member(s) of your wedding party decide not to have services after they have been part of our plans, you will still be responsible for the entire package booked. You may replace them with someone else but the original number of people booked cannot be changed. Additional people may be added only if there is time available. Call in advance to be sure.

# WEDDING CONTRACT

Retainer : a non — refundable retainer of \$159 for all contracted services is due upon signing of this agree- ment, non-refundable retainer payment is a condition for booking the services listed in the “Services Breakdown” below.

The services listed in the attached “Services Breakdown” are the only services Hair & Makeup by Tanya, LLC. agrees to perform and no services will be booked without a non-refundable retainer payment.

If after contract signing and non-refundable retainer payment client wishes to add services and/or persons receiving services, s/he may do so only upon payment of additional retainer(s) of the cost of all added services/participants.

**1. Non Refundable-Retainer Fees** - All retainers must be paid to Hair & Makeup by Tanya, LLC. directly and will not be added to balances due on the day of service. Cash, personal checks, cashier’s checks, Venmo @Tanya-Crocker and major credit cards are acceptable forms of payment for retainers. If additional services are added on the day of wedding, last minute service fees will be collected at time of services with an additional \$20 last minute fee, per person, per service.

**2. Balance Due** - The balance due for services shall be due on the date of services. Cash, personal checks, Venmo @Tanya-Crocker, credit cards are acceptable forms of payment. The Client must provide a valid credit card or other form of payment at the signing of this agree- ment for the full amount. If the Client cancels this contract 60 or more days prior to the service date only the non-refundable retainer is owed.

If the Client cancels this contract or any part of this contract (including subtracting number of people getting services) less than 60 days prior to the service date, the full balance is due and is non-refundable.

**3. Expense Reimbursements** - Client agrees to reimburse the attending artist/stylist for all reasonable expenses relating directly to the wedding event itself including, but not limited to, parking fees, destination travel fees, accommodations, etc. Both parties agree to discuss the existence of any such charges in advance of the event to avoid any surprise to the client as to what will constitute an expense and Hair & Makeup by Tanya, LLC. agrees to supply expense receipts if requested.

**4. Gratuity** - A 20% Gratuity for the artist/stylist is required where services will be performed for 4 or more persons at the event. The Gratuity is due when final payment for services is made. The client acknowledges that while no gratuity is required for parties below the above figure, that a gratuity is customary for good service. Gratuity is calculated on total services, not balance due. All payments are to be made 24-48hrs. prior to services online or via paypal/venmo. 20% gratuity will be added for all services rendered offsite for your convenience. Please combine all services in one payment, if you need to collect payment from bridal attendants please make arrangements prior or after services are complete.

**5. Returned Checks** - All returned checks will be subject to a minimum \$40.00 NSF charge.

**6. Substitutions** - All Hair & Makeup by Tanya's artists and hairstylists are top-notch profes- sionals. In the event that a particular artist or stylist is unavailable or otherwise unable to provide contracted services, Hair & Makeup by Tanya, LLC. reserves the right to make appropriate substitutions. Complimentary trials will be given in these circumstances.

**7. Client preparation** - Client acknowledges and agrees that she or he and others receiving services must have clean, moisturized skin prior to makeup application. Day old, dry hair prior to hairstyling. Client acknowledges these requirements and agrees to prepare for make-up/hairstyling services accordingly. If person(s) receiving hair and/or make-up services is not properly prepared, thereby requiring the artist/stylist to spend additional time preparing the skin and/or hair, Client will be subject to overtime service fees. Individual or strip false eyelashes will be provided for the bride and are available to attendants getting full-price makeup application for an additional charge of \$25 per person. Client shall disclose the existence of any allergies, medications that may affect the application of makeup/hair products, or any other condition of any person receiving services. If Client fails to make such a disclosure, no refunds will be provided for work unable to be performed because of these conditions.

**8. Failure to Perform** - Hair & Makeup by Tanya, LLC. Artist/Stylists providing services are not responsible for services not completed or contract overtime fees due to delays caused by the Client. Client acknowledges and agrees that should she or anyone else receiving services be prepared to receive services at the said location.

**9. Unsanitary, infectious or unsafe conditions** - We reserve the right to refuse services if or alter services if unsanitary conditions exist and/or contagious infections are present. Client understands and acknowledges that Artists may alter service or NOT perform services where any contagious infections such as pink eye (conjunctivitis) or cold sores/fever blisters are present and there shall be no refund of any deposit paid. Client acknowledges and agrees that verbal abuse of conditions Artist/Stylist is unacceptable by any person at the event and shall be grounds for the Artist/Stylist to cease services immediately. Client acknowledges that they will not be entitled to a refund for any work already performed and client may not review artist or stylist vendor poorly on social media or other review sites if this happens. Client also acknowledges that they will allow artist to work in safe conditions for personal safety. At any time artist or stylist feels physically threatened or verbally abused, artist/stylist may cease the performance of services and exit the building.

**10. Unforeseen Circumstances** - In the event of fire, accident, flood, act of God, or other causes beyond the parties' control that prevent performance of the services, the parties release each other from the terms and obligations described here and from damages resulting from non-performance. In no event shall either party be liable for lost profits, sales, or any incidental, consequential, punitive or special damages arising from any breach of this Agreement.

**11. Overtime Fee** - An overtime fee of \$100 per hour for each artist/stylist will apply if services run beyond the stated End Time in the Services Contract. Any last minute additions shall be charged at \$200/hour. Additions requested on the day of service are at the discretion of the artist/stylist and are not guaranteed. Due to the size of the Client's bridal party, an Assistant Artist/Stylist [IS] / [IS NOT] needed at this time. If an assistant is needed there shall be an assistant fee of \$100.00 per hour (with a two hour minimum) will be applied to the balance due.

**12. Service Times** - Client acknowledges and agrees that the artist/stylist is only obligated to stay at the event while performing services. If the artist/stylist has completed all services before the contract end time, artist/stylist will leave the event.

**13. Interpretation** - If any provision in this Agreement requires judicial interpretation, the judicial body interpreting or construing such provision shall not apply the assumption that the terms hereof shall be more strictly construed against one party because of the rule that an instrument must be construed more strictly against the party which itself or through its agents prepares the same; the parties hereby agreeing that all parties and their agents have participated in preparation of this Agreement equally. Subject headings are provided for organization and shall not be considered in any interpretation of this agreement. "She" as used in this agreement is interchangeable with the pronoun "he".

**14. Severability** - If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid by any court, governmental agency or regulatory body, the remainder of this Agreement, or the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby and shall remain in full force and effect. To the extent permitted by applicable law, the parties hereto hereby waive any provision of law that renders any provision hereof prohibitive or unenforceable in any respect.

**15. Governing Law** - This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the laws of the state of Wyoming, and each of the parties consents to the jurisdiction.

**16. Entire Agreement** - This Agreement constitutes the entire agreement between the parties, and no modification of this Agreement shall be valid unless such modification be put in writing and be signed by all parties.

Client Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please mail proper form or complete online:

Tanya Crocker, PO Box 5140  
Etna, WY 83118

or email signed contract to  
tcrocker8@gmail.com

For more details and my portfolio please visit my website:  
<https://www.tanyacrocker.com>